

ASSC MINUTES
August 30, 2016

- I. CALL TO ORDER
 - a. The meeting was called to order at 12:37pm.
- II. OFFICIAL ROLE CALL
 - a. Present: President White, Student Trustee Bartlow, Business Senator Butt, Fine and Applies Arts Senator Senator Reyes, Student Services Senator De Los Angeles, Angelica Montevirgen, Haylee Deaton, Jered Bell, Chad Nelson, Justin Smith, Radmehr Norwoozi.
 - b. Late arrivals: Kevin Truong
 - c. Absent: None
 - d. Vacant Positions: Vice- President, Secretary, Legislative Advocate, Treasurer, Public Relations Officer, Business Senator, Humanities Senator, Math and Science Senator, Health and Kinesiology Senator, Diversity Affairs Senator, Governing Board Senator, Business Services, Voc. Curriculum, Academic Curriculum, Social Science
 - e. Quorum Established. Starting with 3 of 3. Ending with 7 of 8. Business Senator became Vice-President and 8 senators were sworn in. 1 Senator left early.
- III. APPROVAL OF AGENDA
 - a. Fine and Applied Arts Senator Reyes "I move to approve agenda." 2nd by Student Services Senator De Los Angeles.
 - b. No Discussion. All in favor 3. None opposed. Unanimous. 3.0.0 Motion Passes.
- IV. APPROVAL OF MINUTES
 - a. Business Senator Butt "Business moves to postpone the approval of minutes for 8/16/16 and 8/23/16 until 9/6/16" 2nd by Student Services De Los Angeles.
 - b. No Discussion. All in favor 3. None opposed. Unanimous. 3.0.0 Motion Passes.
- V. PUBLIC FORUM: None
- VI. ADVISOR REPORT
 - a. Bylaws, Constitution and Election code are the three most important documents for ASSC and everybody should have a copy.
 - b. Senators will get their own bulletin to watch and if you see unapproved flyers take them down. We don't post things with women wearing lingerie or people dealing drugs.
 - c. Dr. Slade is hurt and should not be here. Staying until the election is over. Will be out for 6-8 weeks. Working to have a professor be the advisor and go with you to CCCSAA.
 - d. Supervisor Hannigan is coming to speak with us November, 15. If you are interested we can have more representatives come and speak with you.
- VII. ACTION ITEMS
 - A. Nominate Kevin Butt for Vice-President
 - a. President White nominates Kevin Butt for Vice-President. No other nominations. President White "I move that nominations are closed" 2nd by Student Services Senator De Los Angeles.
 - b. Kevin Butt "Yes I accept the nomination of Vice-President."
 - c. No Discussion. All in favor 2. None opposed. Unanimous. 2.0.0 Motion Passes.
 - d. President White explains the Vice-President is the chair of ICC meetings, Funding Request Committee, co-chair of the Activities Committee and will preside over the Tuesday meetings in case of the President's absence and help assist the President.
 - e. Welcome Kevin Butt as ASSC Vice-President!!!!

Kevin Truong arrives at 12:55pm

B. Swearing in new senators

- a. Kevin Butt - Vice-President
Kevin Truong - Career Tech. Senator
Angelica Montevirgen - Fine and Applied Arts Senator
Haylee Deaton - Humanities Senator
Jered Bell - Math and Science Senator
Chad Nelson - Health and Kinesiology Senator
Dayanna Reyes - Diversity Affairs Senator
Geena Marie De Los Angeles - Student Services
Justin Smith - Governing Board Senator
- b. " I _____, do solemnly affirm that I will uphold the constitution of the United States of America, the Constitution and laws of the State of California, the Regulations and Policies of the Solano Community College District, the Constitution, Bylaws, Codes and Responsibilities of the Associated Students of Solano Community College, and that I will faithfully discharge the duties of office as a member of the ASSC to the best of my ability, and that I take this oath freely without reservation or for the purpose of evasion."
- c. 8 Official Senators
- d. Vacant Positions are

C. Open Mic Wednesdays

- a. Time is tentative for 9-2 every Wednesday.
- b. The goal is to bring more people to the cafeteria that is fun and easy.
- c. Health and Kinesiology Senator Nelson "I move to pass the concept of Open Mic Wednesday". 2nd by Math and Science Senator Bell.
- d. Discussion: Senator Smith asks if it has been done before. Dr. Slade explained that it has been done but not as an ASSC Project. Senator Bell asks if we can change the time in the future. Yes, going to create a committee for further details.
- e. All in favor 8. No apposed. Unanimous. 8.0.0. Motion Passes
- f. Activities Committee takes the task of Open Mic Wednesday.
- g. Members of the Committee – Chair: Kevin Butt. Chad, Jered, Justin, Angelica

VIII. INFORMATION ITEMS

A. 2016/2017 Budget

- a. 3 pages with 2 sections. Revenue and Expenses
- b. Approved Budget for 2015-2016/2015-2016 Actual/Provisional 2016-2017
- c. President White reads the line items (See ASSC Budget)
- d. Made about \$54K last year and expect to spend \$50K this year.
- e. Dr. Slade explains that the numbers are maximums but we do not usually spend it all.
- f. Changes made are adding totals for Vallejo and Vacaville Vending Machines, Changing Dance Production to Special Trusts and Scratching out Vendor Income for Emergency Book Funds.
- g. Senator Nelson states that his goal is to increase the Sport's Departments activities and asks what happens if we go over the budget.
- h. If we need to add more money we can always vote to change the budget later.

B. Ratify Actions of 2015-2016 ASSC

- a. Fine and Applied Arts Senator Montevirgen "I move to table section 8B to next week's meeting September 6th." 2nd by Governing Board Senator Smith.

- b. No Discussion. All in favor 8. No apposed. Unanimous. 8.0.0 Motion passes.
- C. Select Retreat Date
 - a. Trustee Bartlow asks if we must have the retreat on campus.
 - b. Dr. Slade explains that some senators don't have transportation, most are already on campus, and we have a fiduciary responsibility to not spend too much money.
 - c. Dr. Lewis and Dr. Powell will be speaking.
 - d. Tentative for September 20th unless there is a sports game September 23rd.
- D. Sign up for campaign/election table times
 - a. There will be tables in the 100, 400, and 1400 for the next two weeks that we need people to stand at for an hour and promote the Transportation fee. Sign up for at least one hour a week.
 - b. The times of elections are 9-1pm and 4-6:30pm on the Fairfield Campus and 10-12pm and 4-6pm on the Vacaville and Vallejo Campuses.
 - c. We need two people at the booth at all times on all three campuses.

Governing Board Senator Smith "I move to suspend the rules of the day and move the Trustee report to Information Items." 2nd by Health and Kinesiology Senator Nelson. No Discussion. All in favor 8. No apposed. Unanimous. 8.0.0 Motion Passes.

- a. Student Trustee Report – Concerned with the Tutoring and Academic Success Center here on campus. There is a concern where they are not working together. One on one tutoring may be eliminated. It is in the student's best interest to make sure they are involved in those decision making processes, and they're not. Do students want one on one tutoring or do they want to be forced to have group sessions.
 - a. Health and Kinesiology Senator Nelson "I move to have the ASTC put on the agenda as an information item." 2nd by Governing Board Senator Smith.
 - b. No Discussion. All in favor 8. No apposed. Unanimous. 8.0.0 Motion passes.
 - c. Lorenzo Hays-Phillips asks Student Trustee Bartlow to type up his information and send it to Dr. Slade.

Governing Board Senator Smith "I move to return to the orders of the day." 2nd by Health and Kinesiology Senator Nelson. No Discussion. All in favor 8. No apposed. Unanimous. 8.0.0 Motion Passes.

Student Trustee leaves at 1:55pm

- E. ASSC Roles/Responsibilities (see attached)
 - a. Meeting Times: Fine/Applied & Humanities – TBD, Health/Kinesiology- TBD, Science/Math – 1st Thursday from 1-2pm, Career Tech/Business Friday 9:30-12pm. Governing Board Wed 6:30-9, Curriculum Tuesdays 1:30-3
 - b. Chair of Committee: Kevin B- ICC, Activities, Funding Request, Kevin T- Student Technology, Geena - Elections
 - c. Campus Committees: Kevin T- STAC, Chad – Boosters, Dayanna – Equity, Geena – Food Advisory
 - d. ASSC Committees: None yet
 - e. Bulletins: Rad – 1400, Angelica – 1800, Haylee – 800, Chad – 300, 1700, Jered – 1500, Kevin T. – 500, Justin – 1600, Dayanna 700, Geena – 400, Matt H. – 100

- F. Goals
 - a. CARNIVAL!!!! End of year celebration.
 - b. Senator Nelson – Increase Sports Pride awareness, Increase the number of intercollegiate sports offered, and open athletic facilities to students. Chair of Sports Promotion Committee.
 - c. Senator Smith – develop and outstanding rapport with the Governing Board!!! Get word out about what ASSC can do!
 - d. Senator Reyes – More Activities
 - e. Senator Bell – Biotech Building Outreach
 - f. Associate Hartsock – Production on Campus can record meetings and play on tv the next day.
 - g. Rad Norwoozi – Increase Funding for social programs around school, such as the food pantry.
 - h. Senator Montevirgen – Art Showcase. More arts for students.
 - i. Senator Truong – Student awareness for STEM opportunities.
 - j. Outreach Committee: Chair – Senator Smith. Goal – Find multiple avenues besides \$Students emails and bulletin boards to get information out to students. Health and Kinesiology Senator Nelson “I move to create the outreach committee with Justin Smith as chair” 2nd by Career Tech. Senator Truong. No Discussion. All in favor 7. No apposed. Unanimous. 7.0.0. Motion Passes.
- IX. COMMITTEE REPORTS: None
- X. DIVISION REPORTS: None
- XI. EXECUTIVE BOARD REPORTS
 - a. President – Assistant Facility Director Hiring Committee – Rad Norwoozi and Senator Bell Volunteer to sit on the committee. Will contact Jim Buchanan to find out meeting times and dates. Print reports and put in your binder to pass on to next year’s senate.
- XII. REVIEW
 - a. Kevin Butt is now VP and everybody is sworn in.
 - b. Voted and passed Open Mic Wednesday with Kevin Butt as Chair.
 - c. Went over the budget
 - d. Postponed ratification of last year’s actions.
 - e. Selected a retreat day which is tentative for sep. 20th.
 - f. Everybody signed up for at least one hour a week at the campaign tables.
 - g. ASSC Roles and Responsibilities
 - h. Goals
 - i. Hiring Committee
- XIII. ANNOUNCEMENTS: None
- XIV. UPCOMING AGENDA
 - a. Budget – Action
 - b. Ratify last year’s ASSC actions.
 - c. One on One Tutoring
 - d. Outreach Committee – Senator Smith (Stem Clubs, Art Showcase, Biotech Building, Cancelled Classes, Sports, ASSC Meetings)
- XV. ADJOURNMENT
 - a. Humanities Senator Deaton “I move to adjourn at later than expected” 2nd by Career Tech. Senator Truong.
 - b. No Discussion. All in favor 7. No apposed. Unanimous. 7.0.0 Motion passes.
 - c. Meeting adjourned at 2:54pm.